ISLAND HALL
GODMANCHESTER
CAMBRIDGESHIRE PE29 2BA

Booking Confirmation Form 2026/27 FOR GROUPS

Please contact weekdays during office hours – Tel 01480 459676
www.islandhall.com Email: enquire@islandhall.com

N.B THIS FORM MUST BE COMPLETED, RETURNED AND BALANCE PAID A MINIMUM OF TWO WEEKS BEFORE VISIT.

IN THE EVENT OF A CANCELLATION, WE REQUIRE A MINIMUM OF 6 WEEKS WRITTEN NOTIFICATION*

An email confirming your booking will be sent on receipt of both form & balance. *deposits are non-refundable.

Tours last 1 – 1 ½ hrs. A Group Visit lasts 2 ½ - 3 hrs in total. A visit lasting more than 3hrs is subject to a surcharge or can be classed as a private event, please contact us for further pricing on Venue Hire. PLEASE DO NOT ARRIVE TOO EARLY.

We are sorry that children under 13 cannot be accommodated on tours.

Date of visit: _____ *Time of arrival:* _____ *Form of transport:* _____.

Name of the Party: _____ *Organiser's name:* _____.

Are you visiting anywhere else on this day? _____.

	Cost Per Head	Final Number	Total
Group 21 - 39 members	@ £16.50 per head		
Group 40 - 60 members	@ £15.50 per head		
Tea	@ £4.50 per head		
Coffee	@ £4.50 per head		
Tea & Biscuits	@ £5.50 per head		
Coffee & Biscuits	@ £5.50 per head		
Afternoon Tea	@ £19.00 per head		
Full Afternoon Tea	@ £20.50 per head		
Lunch (water/elderflower included).	Price as quoted		
Pudding	Price as quoted		
Water Glass & Filtered Water	@ £1.50 per head		
Wine Glass & service of your own wine	@ £3.50 per head		
Additional item	Price as quoted		
Additional item	Price as quoted		
Additional hours (visits above 3 hrs)	@ £250.00 per hour		
		Subtotal	
		Less Deposit Paid	- £300.00*
		Total Due	

☐ **Paid by Cheque to: Island Hall Ltd** ☐ **Paid by Bank Transfer: NatWest Account No. 33992290 Sort Code 56-00-31**

Parking for Cars: Mill Yard Free Public Car Park, Post Street, Godmanchester, Huntingdon, Cambridgeshire PE29 2AQ for your sat nav purposes) which is Adjacent Island Hall itself.

Parking for Coaches:

Coaches are welcome to drop off passengers in front of the house.

The coach driver should use: 18, Post Street, Godmanchester, PE292BA for your sat nav purposes.

- There is a set down point on the main road outside the house gates. Please ask your coach driver to respect our neighbours by not parking in front of their houses.
- The coach must then move to the layover bays at Huntingdon Bus Station free of charge offered on a first come first serve basis. Postcode: PE29 3PR. An aerial image view of this has been shared with you by email to pass on to your driver is attached.